



HEBER VALLEY RAILROAD – 2023

NORTH POLE EXPRESS JOB APPLICATION

A Great Part-Time Job! You MUST like people, the Magic of Christmas, and trains!

Be a part of the team that will take over 45,000 people to the North Pole on the Heber Valley Railroad's North Pole Express! Do you love the magic of Christmas? Earn some extra money while having fun! The HVR will hire approximately 120 part-time staff (ages 13 and up) to work on the North Pole Express. Hourly pay begins at \$8/hr. Seasonal work begins November 20th and ends December 29th. Please fill out the application below, the availability calendar (on the back) and bring them with you to the in-person interview on Oct. 10TH or Oct. 11th (Applications will NOT be accepted after Oct. 11TH!!)

Name: _____

Parent/Guardian Name: _____

Address: _____

Address: _____

Cell Number: _____

Parent Cell Number: _____

Can we text the number above? _____

City/State/Zip: _____

Your birthdate (MM/DD/YY): _____ Age: _____ (you must be 13 by Nov. 15th, 2023)

Your email address (THE EMAIL THAT YOU CHECK OFTEN): Please print legibly!!

Parent email address (required): _____

Have you previously worked for the HVR? _____ (If yes, what was your position? _____)

INTERVIEW INFORMATION:

- **TUE. OCT. 10TH OR WED. OCT 11TH:** The in-person interviews will be held on **Oct. 10TH OR Oct. 11th 3pm - 5pm** at the Depot (450 S 600 W), no appointment necessary. The interviews will be first come first serve and last about 5 minutes. You are not required to stay the entire two hours. Attendance is only required at **ONE of the in-person interviews.**
- Bring this completed application/availability calendar with you for your in-person interview. Availability is a major deciding factor in hiring. **All applications will be collected on the day of the interview and WILL NOT BE ACCEPTED AFTER OCT. 11TH. NO EXCEPTIONS!!**
- The list of hired staff will be posted at the Depot on **Monday, October 23rd** and an email will be sent to those that are hired. (Check your spam folder if you don't see an email from julene@hebervalleyrr.org)
- If you are hired there will be mandatory training on **MONDAY, NOVEMBER 13TH**, and a mandatory dress rehearsal shift **NOV. 20th or 21st.**
- If you are hired you will be required to provide a copy of two forms of ID, for example, a copy of your birth certificate, Social Security card, or a passport.

Working at the Heber Valley Railroad

To work on the North Pole Express, you must abide by our dress, grooming, and behavior policies. We are only interested in hiring friendly, happy, clean cut, outgoing people who like working hard, & interacting with children, and adults. Most positions require you to sing, dance, serve food, clean train cars, board and deboard passengers (sometimes in cold weather). Most positions (elf, cocoa chef) require you to be "in character" while you are on the train. We have a few positions that are behind the scenes. It's a great job, but it's not for everyone. We want the great ones!

For questions, please contact Julene at 435-395-8479 or by emailing julene@hebervalleyrr.org