



Heber Valley Railroad – 2023 North Pole Express ELF Availability Calendar

Your first and last name: _____

Please circle all the shifts you are AVAILABLE to work. Schedules will be made from your availability and emailed out throughout the season. You are required to work the entire shift from start to finish. Please circle one of the mandatory dress rehearsal trains.

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
19 TH	20 TH DRESS REHEARSAL 4pm-10pm	21 ST DRESS REHEARSAL 4pm-10pm	22 ND 4pm-10pm	23 RD NO TRAINS THANKSGIVING	24 TH 10:30am-4pm 4pm-10pm	25 TH 10:30am-4pm 4pm-10pm
26 TH	27 TH 4pm-10pm	28 TH 4pm-10pm	29 TH 4pm-10pm	30 TH 4pm-10pm		

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 ST 4pm-10pm	2 ND 10:30am-4pm 4pm-10pm
3 RD	4 TH 4pm-10pm	5 TH 4pm-10pm	6 TH 4pm-10pm	7 TH 4pm-7pm	8 TH 4pm-10pm	9 TH 10:30am-4pm 4pm-10pm
10 TH	11 TH 4pm-10pm	12 TH 4pm-10pm	13 TH 4pm-10pm	14 TH 4pm-10pm	15 TH 4pm-10pm	16 TH 10:30am-4pm 4pm-10pm
17 TH	18 TH 4pm-10pm	19 TH 4pm-10pm	20 TH 4pm-10pm	21 ST 4pm-10pm	22 ND 10:30am-4pm 4pm-10pm	23 RD 10:30am-4pm 4pm-10pm
24 TH NO TRAINS CHRISTMAS EVE	25 TH NO TRAINS CHRISTMAS DAY	26 TH 1pm – 4pm 4pm-10pm	27 TH 1pm – 4pm 4pm-10pm	28 TH 1pm – 4pm 4pm-10pm	29 TH 1pm-4pm 4pm-10pm	30 TH NO TRAINS

I understand that: Circling a shift does not guarantee that I will be working that shift. When and where I work will be determined by management. I am responsible to work the shifts for which I am scheduled. If I do not show up to work without prior approval for time off, my employment may be terminated. Shifts may be cancelled by management, and you will be notified prior to your shift. If you need to request a shift change, you need to notify management in advance. Signature: _____ Date: _____